



Florham Park Construction Department
111 Ridgedale Ave.
Florham Park, NJ 07932
973-410-5350

New Construction/Addition

Dear Applicant,

Please note that all applications for additions or new structures require the following:

1. Construction permit application folder completed and signed.
2. Technical sub-code forms completed, signed and sealed for all applicable work: building, electric, plumbing, mechanical and fire.
3. Specifications of all mechanical equipment to be installed. Manuals D, J & S.
4. Three sets of architectural with the following the following:
 - Zoning Table
 - Scaled roof plan & reflecting framing details Electrical schematic
 - Plumbing riser diagram Gas riser diagram
 - Smoke detector/carbon monoxide detector
5. One copy of original signed & sealed survey (less than 10 years old) to scale reflects current conditions on the property including topography.
6. Zoning Application
7. Surface Grading Application with three copies of site plans showing existing and proposed conditions.
8. Tree removal application or statement that no trees are being removed
9. Copy of Home Improvement Contractor's License or New Home Warranty Builders License
10. Completed COAH
11. Contact the Water & Sewer Department concerning all reconnection fees & applications at 973-377-1330

****Incomplete applications will not be accepted****

****Please allow twenty business days to process permits as per UCC, NJ edition****

***All excavation requires enclosure perimeter fence six feet high and ten feet off of excavation site prior to construction.*

NOTE: Per Chapter 176-3 (see attached) All new or rerouted service utilities shall be installed underground.

Underground utility installation.

[Added 12-17-2015 by Ord. No. 15-23]

A.

To the fullest extent possible, all new or rerouted electrical, telephone, cable and/or similar building service utilities shall be installed underground from a utility pole within the public right-of-way located on the same side of street onto the property in question and to the building it will service. All work shall comply with the Borough Code and the appropriate codes, utility company standards and specifications adopted and in effect at the time of their installation. It is also the Borough's desire to limit the number of underground conduits serving the property in question. Therefore, every effort shall be made by the owner or his agent to coordinate the installation of multiple underground utilities, such as electrical, telephone, cable and/or similar systems, by utilizing one utility pole servicing the property in question and by combining certain utilities into one conduit as permitted by applicable codes and utility company standards. Upon completion of the underground utility installation, as-built plans, in scale and in a manner acceptable to the Borough, indicating the location of the utilities shall be submitted to the Borough for inclusion with the appropriate permitting file.

B.

It shall be the owner's, applicant's and/or agent's responsibility to coordinate the installation with the appropriate utility as well as securing any easements, if necessary, for the timely installation. It shall be the responsibility of the owner to obtain and pay for any permits necessary for the proper installation of the work in question. In addition, it shall be the owner's responsibility to ensure that the required inspections are conducted to ensure compliance with the appropriate codes, standards and specifications.

Underground utility installation appeals.

[Added 12-17-2015 by Ord No. 15-23]

A.

All applications for the installation of new electrical, telephone, cable and similar building utility services shall, to the fullest extent possible, comply with these requirements. Where the proposed installation is technically infeasible, or creates "undue hardship," or is not practical due to such conditions as, but not limited to: potential flood hazard, unstable or expansive soils, etc., an owner, applicant and/or agent may appeal the requirement to the appropriate authority having jurisdiction. Notwithstanding the requirements contained mandating the underground installation of new electrical, telephone, cable and similar services, an owner, applicant and/or agent aggrieved by these requirements may make an initial appeal to the Borough Engineer, Borough Construction Official and/or the Director of Community Services for relief. After consultation and review, their recommendation shall be made to the Borough Administrator, who shall make a final determination as to whether relief from the requirements of a mandatory underground installation is warranted.

B.

After careful review, should a request for relief be denied by the Borough Administrator, the owner, applicant and/or agent may request relief by filing for a variance under the Municipal Land Use Law (N.J.S.A. 40:550-1 et seq.).



BOROUGH OF FLORHAM PARK

111 RIDGEDALE AVENUE, FLORHAM PARK, NEW JERSEY 07932

Engineering: Kayla Kaplan 973-410-5334 Email: Kkaplan@florhamparknj.gov

Engineering Asst: Isaac Raymond 973-410-5473 Email: lraymond@florhamparknj.gov

Construction: Michele Yannotta 973-410-5350 Email: BuildingDepartment@florhamparknj.gov

CONSTRUCTION APPROVAL CONDITIONS

1. The Engineering Department shall be contacted prior to dry well installation for inspection. At time of inspection the drywell shall be excavated with chamber, fabric and stone on site. Roof leaders shall be immediately tied into drywell upon installation to prevent unnecessary storm water runoff to neighboring properties.
2. Soil erosion sediment control measures such as silt fences, hay, hay bale, etc. shall be implemented surrounding any disturbed soil within 30 days, or sooner if imminent weather requires. Soil erosion sediment control measures shall be maintained throughout construction and may be subject to inspection. (Additional information can be found at <https://mcsed.org>)
3. No trees shall be removed without a previously approved Tree Removal Application.
4. No grade changes permitted unless clearly shown in approved plans.
5. As per Borough Code § 208 2-21 a Road Opening Permit is required for any changes to street, sidewalk and any curbing, as well as driveway ingress curbing. The Engineering Department shall be contacted for inspection during this work. Any damaged curb or sidewalk shall be repaired prior to permit closure.
6. Borough Trees and existing trees shall be protected to prevent damage to trunk and compression of soil underneath tree drip line throughout construction.
7. CONSTRUCTION SITES MUST COMPLY with Florham Park Ordinances Chapter 155 Noise, 159 Nuisances, 250-27 Prohibited Uses and 188-23 & 24 Maintenance.

REVIEW INITIAL FIRST PAGE AND SIGN ON REVERSE SIDE

INITIAL: _____

CONSTRUCTION SITE MAINTENANCE

The following are some key items to be aware of during construction:

- 6' high fence **MUST** be installed around entire perimeter of the construction site (i.e New construction, additions & pools) temporary electric must be inside fence. Construction fence shall not be removed until Construction Official grants approval.
- All sites shall be graded and maintained to prevent accumulation of stagnant water for more than 72 hours
- NOISE- Must comply with FP Ordinance 155-6
 - Operation of equipment and power tools is only allowed in a residential area between the hours of 7 A.M. – 6 P.M. weekdays, and 9 A.M. – 6 P.M. on weekends and holidays
- ALL sites **MUST** be maintained in a clean, safe and sanitary condition (must provide working bathroom facility or portable toilet, **MUST** be located inside fence)
- Outdoor Storage of Building Supplies or equipment on an **INACTIVE** Construction site is prohibited under 250-27
- **Weeds, brush, refuse and garbage etc. must be removed or contained in a dumpster 188-41 (G). Grass MUST be cut (no more than 6" high)**
- Sidewalks and paths including those in the public easement, must be maintained in a proper state of repair and kept clear from hazardous conditions
- Ground surface hazards such as holes, excavations, projections, obstructions should be properly marked and protected until hazard has been eliminated.
- Snow & ice must be removed from sidewalks & walkways promptly, no later than 48 hours after the storm

Owner Agent(Print): _____

Signature: _____ Date: _____

Site Address: _____

Contact#/E-mail: _____

Failure to comply with any of the above may result in the issuance of a municipal summons requiring an appearance in court and may lead to a monetary penalty.

BOROUGH OF FLORHAM PARK

RESIDENTIAL HOUSING TRUST FUND-DEVELOPMENT FEES

COAH - Council on Affordable Housing

Block: _____ Lot: _____

Property Location: _____

Type of Work:

New House: _____ Addition: _____

For Additions; livable sq. footage to be added: _____

Name of Property Owner: _____

Signature of Person Submitting Estimate: _____

(Print Name and Phone Number): _____



CONSTRUCTION PERMIT APPLICATION

Applicant Completes: Sections I, II, III (optional), IV, VI, and VII

I. IDENTIFICATION

1. Proposed Work Site at: _____

2. Name of Owner in Fee: _____
 Tel. _____ e-mail _____
 Address _____
street municipality zip code

3. Ownership in Fee: Public _____ Private _____

4. Principal Contractor: _____ Tel. _____
 Address _____ e-mail _____

License No. OR, if new home, Builder Reg. No. _____ Exp. Date _____
 Home Improvement Contractor Registration No. or Exemption Reason _____
 Federal Emp. ID No. _____ FAX: _____

5. Architect or Engineer _____ Contact _____
 Address _____ e-mail _____
 Tel. _____ FAX: _____

6. Responsible Person in Charge once Work has Begun _____
 Tel. _____ FAX: _____

V. FEE SUMMARY (for office use only)

		Update	Update
1. Building	\$		
2. Electrical			
3. Plumbing			
4. Fire Protection			
5. Elevator Devices			
6. Subtotal			
7. Less 20% for State Plan Review	\$		
8. Subtotal	\$		
9. State Permit Surcharge Fee			
10. Subtotal	\$		
11. Cert. of Occupancy			
12. Other			
13. TOTAL	\$		

VI. BUILDING/SITE CHARACTERISTICS

1. Number of Stories _____

2. Height of Structure _____ ft.

3. Area — Largest Floor _____ sq. ft.

4. New Building Area _____ sq. ft.

5. Volume of New Structure _____ cu. ft.

6. Max. Live Load _____

7. Max. Occupancy Load _____

8. If Industrialized Building: State Approved _____ HUD _____

9. Total Land Area Disturbed _____ sq. ft.

10. Flood Hazard Zone _____

11. Base Flood Elevation _____ ft.

12. Wetlands yes _____ no _____

(office use only)

IIa. PROPOSED WORK

Minor Work New Building Addition Demolition
 Repair Alteration Renovation Reconstruction
 Asbestos Abat. -Subch. 8 Lead Hazard Abatement Radon Remediation Annual Permit

IIb. SUBCODES
 (Check all that apply)

	Est. Cost	FOR OFFICE USE ONLY (Optional)							
		Plans Rec'd by	Date Rec'd	Rejection Date	Approval Date	Re-viewer	Resubmission Dates Approval	Rejection	Re-viewer
<input type="checkbox"/> Building									
<input type="checkbox"/> Electrical									
<input type="checkbox"/> Plumbing									
<input type="checkbox"/> Fire Protection									
<input type="checkbox"/> Elevator									
TOTAL COST									

VII. DESCRIPTION OF BUILDING USE

A. RESIDENTIAL (primary use)

1. State Specific Use: _____

2. Use Group, Proposed: _____

3. Change in Use Group, Indicate Present: _____

4. No. of dwelling units: Total Units Income-restricted

Gained, Sale		
Gained, Rental		
Lost, Sale		
Lost, Rental		

B. NON-RESIDENTIAL (primary use)

1. State Specific Use: _____

2. Use Group, Proposed: _____

3. Change in Use Group, Indicate Present: _____

C. MIXED USE -List secondary use(s): _____

D. Construct. Classification: Present _____ Proposed _____

III. PLAN REVIEW (optional)

DO YOU WANT:

1. Partial Releases

2. Prototype Processing

IV. DOES OR WILL YOUR BUILDING CONTAIN ANY OF THE FOLLOWING?

1. <input type="checkbox"/> Elevators/Escalators/Lifts/ Dumbwaiters/Moving Walks	4. <input type="checkbox"/> Refrigeration Systems	8. <input type="checkbox"/> Smoke Control Systems in Open Wells	12. <input type="checkbox"/> Fire Alarm
2. <input type="checkbox"/> High Pressure Boilers	5. <input type="checkbox"/> Cross-Connections/Backflow Preventers	9. <input type="checkbox"/> Underground Storage Tanks	
3. <input type="checkbox"/> Pressure Vessels	6. <input type="checkbox"/> Hazardous Uses/Places of Assembly	10. <input type="checkbox"/> Swimming Pools, Spas and Hot Tubs	
	7. <input type="checkbox"/> Sprinklers/Standpipes	11. <input type="checkbox"/> LPGas Tanks	

CERTIFICATION IN LIEU OF OATH

I. OWNER SECTION (to be completed if the applicant is the owner in fee)

I hereby certify that I am the owner in fee of the property listed on Page 1.

Mark the following applicable boxes:

A. () I further certify that a new home (private residence) will be constructed on this property for my own use and occupancy. This dwelling is to be occupied by myself and is not to be used for any purpose other than single family residential use. I attest that all construction, plumbing, or electrical work will be done, in whole or in part, by me or by subcontractors under my supervision, in accordance with all applicable laws; and, I further acknowledge that said new home is not covered under the New Home Warranty and Builders Registration Act (N.J.S.A. 46:3B-1 et seq.) and that such fact shall be disclosed to any person purchasing this property within ten years of the date of issuance of a certificate of occupancy.

I UNDERSTAND THAT IN MARKING BOX A, I ACKNOWLEDGE THAT I AM ASSUMING RESPONSIBILITY FOR THE WORK DONE ON SAID PROPERTY, THE CONDITION OF THE PROPERTY PRIOR TO, DURING, AND AFTER ANY WORK PERFORMED, AND FOR THE PERFORMANCE OF THE SUBCONTRACTORS I HIRE, EMPLOY, OR OTHERWISE CONTRACT OR WITH WHOM I MAKE AGREEMENTS TO PERFORM WORK. I AM VOLUNTARILY AND KNOWINGLY ASSUMING THIS RESPONSIBILITY.

B. () I further certify the following as required by the New Jersey Uniform Construction Code, N.J.A.C. 5:23-2.15(f)1.ix:

I personally prepared the plans submitted for: 1) the new home referred to in A.; or, 2) an addition, alteration, renovation, or repair to an existing single family residence owned and occupied by myself and located on the property listed on Page 1; or, 3) a new structure that will be physically separate from, but that will be deemed part of, an existing single family residence that is owned and occupied by myself and located on the property listed on Page 1.

C. () I further certify that I will perform or supervise the following work:

- C.1. () Building
- C.2. () Fire Protection

I further certify that I will perform the following work:

- C.3. () Electrical
- C.4. () Plumbing

D. () I agree to advise all contractors on this project that they are required to be registered with the New Jersey Division of Taxation and to comply with all New Jersey tax laws.

I further certify the following as required by the Uniform Construction Code, N.J.A.C. 5:23-2.15(a)5: All required State, county, and local prior approvals, including such certification as the construction official may require, have been given or will be given prior to permit issuance.

I understand that if any of the above statements are willfully false, I am subject to punishment.

Signature _____ Date _____

II. AGENT SECTION (to be completed if the applicant is not the owner in fee)

I hereby certify the following as required by the Uniform Construction Code, N.J.A.C. 5:23-2.15(d): the proposed work is authorized by the owner in fee; and I have been authorized by the owner in fee to make this application as his agent.

I further certify the following as required by the Uniform Construction Code, N.J.A.C. 5:23-2.15(a)5: All required State, county, and local prior approvals, including such certification as the construction official may require, have been given or will be given prior to permit issuance.

I agree to advise all contractors on this project that they are required to be registered with the New Jersey Division of Taxation and to comply with all New Jersey tax laws.

I understand that if any of the above statements are willfully false, I am subject to punishment.

() Check if contractor.

Agent Name _____

Address _____

Telephone _____

Signature _____

III. () LEAD HAZARD ABATEMENT: Include Homeowner or Building Owner Affidavit as per N.J.A.C. 5:23-2.15(b)4.

IV. () HOME ELEVATION: Include Home Elevation Contractor Certification as per N.J.S.A. 52:27D-123.16.



MECHANICAL INSPECTION TECHNICAL SECTION



Date Received _____

Control # _____

Date Issued _____

Permit # _____

A. IDENTIFICATION-APPLICANT: COMPLETE ALL APPLICABLE INFORMATION. WHEN CHANGING CONTRACTORS, NOTIFY THIS OFFICE. CALL UTILITY DIG NO: 1-800-272-1000.

Block _____ Lot _____ Qualification Code _____

Work Site Location _____

Owner in Fee: _____

Tel. (_____) _____ e-mail _____

Address _____

street municipality zip code

Contractor: _____ Tel. (_____) _____

Address _____ e-mail _____

Contractor License No. _____ Exp. Date _____

Home Improvement Contractor Registration No. or Exemption Reason (if applicable): _____

Federal Emp. ID No. _____ FAX: (_____) _____

B. MECHANICAL CHARACTERISTICS

Use Group Present: R-3 OR R-5Heating System work: New OR Modification to Existing OR Conversion OR ReplacementType: Hydronic Hot AirFuel Type: Gas Oil Electric Solar Other _____

Est. Cost of Mechanical Work \$ _____

JOB SUMMARY (Office Use Only)

PLAN REVIEW	INSPECTIONS	Dates (Month/Day)			
	Type:	Failure	Failure	Approval	Initial
<input type="checkbox"/> No Plans Required	Water Heater	_____	_____	_____	_____
<input type="checkbox"/> Mechanical Plans Approved	Appliance	_____	_____	_____	_____
Date: _____ Reviewed by: _____	Chimney/Vent	_____	_____	_____	_____
Joint Plan Review Required:	Piping	_____	_____	_____	_____
<input type="checkbox"/> Bldg. <input type="checkbox"/> Elec. <input type="checkbox"/> Plumb. <input type="checkbox"/> Fire <input type="checkbox"/> Elev.	Tank	_____	_____	_____	_____
Date: _____ Reviewed by: _____	Cooling/AC	_____	_____	_____	_____
SUBCODE APPROVAL for PERMIT	Generator	_____	_____	_____	_____
Date: _____	Fireplace	_____	_____	_____	_____
Released by: _____	Chimney Cert.	_____	_____	_____	_____
SUBCODE APPROVAL for CERTIFICATE	Other _____	_____	_____	_____	_____
<input type="checkbox"/> CO <input type="checkbox"/> CCO <input type="checkbox"/> CA	Other _____	_____	_____	_____	_____
Date: _____	Final	_____	_____	_____	_____
Released by: _____		_____	_____	_____	_____

C. CERTIFICATION IN LIEU OF OATH

I hereby certify that I am the (agent of) owner of record and am authorized to make this application.

Applicant/Contractor _____

Sign here: _____

Print name here: _____

 Licensed Contractor Exempt Applicant

D. TECHNICAL SITE DATA

DESCRIPTION OF WORK:

- NO. FIXTURE/EQUIPMENT
- _____ Water Heater
- _____ Fuel Oil Piping Connections
- _____ Gas Piping Connections
- _____ Steam Boiler
- _____ Hot Water Boiler
- _____ Hot Air Furnace
- _____ Oil Tank
- _____ LPG Tank
- _____ Fireplace
- _____ Generator
- _____ Other

FEE (Office Use Only)

\$ _____

Administrative Surcharge \$ _____

Minimum Fee \$ _____

State Permit Surcharge Fee \$ _____

TOTAL FEE \$ _____



FIRE PROTECTION SUBCODE TECHNICAL SECTION



Date Received _____
Control # _____
Date Issued _____
Permit # _____

A. IDENTIFICATION-APPLICANT: COMPLETE ALL APPLICABLE INFORMATION. WHEN CHANGING CONTRACTORS, NOTIFY THIS OFFICE. CALL UTILITY DIG NO: 1-800-272-1000.

Block _____ Lot _____ Qualification Code _____

Work Site Location _____

Owner in Fee: _____

Tel. (_____) _____ e-mail _____

Address _____

street municipality zip code

Contractor: _____ Tel. (_____) _____

Address _____ e-mail _____

Fire Protection Equipment, NJ Div of Fire Safety Permit No. _____

Fire Protection Equipment, NJ Div of Fire Safety Installer No. _____

Fire Alarm Contractor No. _____ Exp. Date _____

Home Improvement Contractor Registration No. or Exemption Reason (if applicable): _____

Federal Emp. ID No. _____ FAX: (_____) _____

B. FIRE PROTECTION CHARACTERISTICS

Use Group: Present _____ Proposed _____ **Fuel Storage Tank:**

Constr. Class: Present _____ Proposed _____ Fuel Type: Flammable OR Combustible

Heating System: New OR Modification to Existing Capacity _____
OR Conversion OR Replacement **Fire Alarm System:** New OR Existing

Fuel Type: Gas Oil Electric Solar Location of Panel: _____
Other _____ **Fire Suppression/Standpipe System:**

Location: _____ New OR Existing

Location of Main Control Valve: _____

Total Cost of Fire Protection Work \$ _____

JOB SUMMARY (Office Use Only)	INSPECTIONS	Dates (Month/Day)			
		Failure	Failure	Approval	Initial
PLAN REVIEW	Type:				
<input type="checkbox"/> No Plans Required	Alarm System	_____	_____	_____	_____
<input type="checkbox"/> Partial -Underslab Utilities Approved	Suppression Sys.	_____	_____	_____	_____
<input type="checkbox"/> Fire Protection Plans Approved	Standpipe	_____	_____	_____	_____
Date: _____ Reviewed by: _____	Fire Pump	_____	_____	_____	_____
Joint Plan Review Required:	Pre Eng. System	_____	_____	_____	_____
<input type="checkbox"/> Bldg. <input type="checkbox"/> Elec. <input type="checkbox"/> Plumb. <input type="checkbox"/> Elev.	Mechanical	_____	_____	_____	_____
Date: _____ Reviewed by: _____	Smoke Control	_____	_____	_____	_____
SUBCODE APPROVAL for PERMIT	TCO	_____	_____	_____	_____
Date: _____	Flam/Combust Tanks	_____	_____	_____	_____
Released by: _____	Fireplace Venting	_____	_____	_____	_____
SUBCODE APPROVAL for CERTIFICATE	Final	_____	_____	_____	_____
<input type="checkbox"/> CO <input type="checkbox"/> CCO <input type="checkbox"/> CA	Other _____	_____	_____	_____	_____
Date: _____					

C. CERTIFICATION IN LIEU OF OATH

I hereby certify that I am the (agent of) owner of record and am authorized to make this application.

Applicant/Contractor _____

Sign here: _____

Print name here: _____

D. TECHNICAL SITE DATA Certified/ Licensed Contractor Exempt Applicant

DESCRIPTION OF WORK:

Water Supply Source _____

Method of Alarm/Suppression System Supervision

	NUMBER	FEE (Office Use Only)
Flammable/Combustible Tanks	_____	\$ _____
Alarm Systems		
<input type="checkbox"/> Low Voltage System		
<input type="checkbox"/> 110v System		
Initiating Devices	_____	
Notification Appliances	_____	
Other Devices _____	_____	
TOTAL	_____	
Suppression Systems		
Dedicated Fire Service		
Fire Pump _____ GPM Type _____	_____	
Dry Pipe/Alarm/Pre-action/Deluge Valves	_____	
Sprinkler Heads	_____	
Standpipes	_____	
Pre-engineered Systems		
Dry/Wet Chemical	_____	
CO ₂ Suppression	_____	
Foam Suppression	_____	
Clean Agent Suppression	_____	
Portable Fire Extinguishers	_____	
Other _____	_____	
Other Systems		
Kitchen Hood Exhaust System	_____	
Smoke Control System	_____	
Hazardous Exhaust	_____	
Fuel-Fired Appliances <input type="checkbox"/> Gas <input type="checkbox"/> Oil <input type="checkbox"/> Solid	_____	
Fireplace Venting/Metal Chimney	_____	
Exit Signs	_____	
ERCC system	_____	
Other _____	_____	

Administrative Surcharge \$ _____
Minimum Fee \$ _____
State Permit Surcharge Fee \$ _____
TOTAL FEE \$ _____



Borough of Florham Park

SEWER UTILITY

Sewer Lateral Demolition Requirements:

We may be able to provide a sketch to assist with sewer lateral location.

1. A minimum of 24 hours' notice is required for inspection. Inspections are scheduled by speaking with a Sewer Utility employee at (973) 377-1330 or by receiving confirmation of an email sent to sherold@florhamparknj.gov. In order to schedule an inspection, you must provide, contact information for the onsite representative, and name, phone number, e-mail address, and mailing address for invoicing.
2. FPSU requires the 4" sanitary sewer lateral to be temporarily capped with a 4" rubber test cap located 1 foot outside of the right-of-way line, on the homeowner's property. A cleanout must be installed at the location of the disconnect.
3. The location of the capped line must be clearly marked with a raised cleanout after the backfill.
4. The Florham Park Sewer Utility will fill out an inspection report and submit it to the Building Department upon completion. An invoice will then be sent to the disconnection contact.
5. A reconnection fee, payable to the Florham Park Sewer Utility, is due at the time of permit submittal. Payments are made to the Finance Department at 111 Ridgedale Avenue, Florham Park, NJ and must include a copy of the invoice.
6. Upon reconnection to the sewer main, an inspection must be performed by Florham Park Sewer Utility. 24 hours' notice is required prior to inspection. In order to complete inspection, a house sewer connection map, provided by FPSU, must be completed during or before inspection for future cleanout reference. The house sewer connection map can be mailed to the Florham Park Sewer Utility at P.O. Box 131, Florham Park, NJ 07932 or via email to sherold@florhamparknj.gov.

FLORHAM PARK SEWERAGE UTILITY FIELD LOCATION OF HOUSE SEWER CONNECTION

Name of Owner: _____

Date: _____

Block and Lot: _____

Address: _____

Instructions: Indicate in the sketch below the route of the house sewer, measurements, type of line, depth, clean outs, elbows, bends, any obstructions (such as trees, utility poles, shrubs, hydrants, driveways, etc.), location of the FPSU main sewer line and measurements from each corner of the building's foundation to the clean-out located at the curb line. Please add any detached buildings or identifying elements of the house structure to the sketch below.

Return sketch to FPSU at PO Box 131, Florham Park, NJ 07932 or email to sherold@florhamparknj.gov.





BOROUGH OF FLORHAM PARK ZONING APPLICATION

111 Ridgedale Avenue, Florham Park, NJ 07932 E-mail: Zoning@florhamparknj.gov Phone: 973-410-5330

Work Site Address: _____ Block: _____ Lot: _____

Property Owner: _____ Phone: _____

Owner's Email: _____ Owner's Address: _____

Agent/Contractor: _____ Agent/Ctr. Address: _____

Agent/Contractor Email: _____ Agent/Ctr. Phone#: _____

Brief Description of Work: _____

I hereby certify that the proposed work is authorized by the owner of record and that I am the owner or have been authorized by the owner, to make this application as his/her agent and we agree to conform to all applicable laws of this Jurisdiction, I certify that the answers on this Zoning Application are true and complete to the best of my knowledge.

Signature _____ Name (Print) _____ Address _____

My Lot is a: Corner Parcel: _____ Interior Parcel: _____ Lot Square Footage: _____ Zone: _____

SETBACKS	EXISTING	PROPOSED	REQUIRED
Front Yard			
Second Front Yard (if corner parcel)			
Rear Yard			
Smallest Side Yard			
Side Yard Aggregate			
Principal Structure Building Height			
Ground Floor			

*Percent of lot covered by building (including overhangs, sheds & detached structures): _____ %**

Percent of improved lot coverage (building coverage, walkway, driveway, etc.): _____ %

Worksheet on next page

Signed and sealed survey less than 10 years old required for all zoning permits.
Foundation Location survey with elevations required prior to framing.

Fence Permit

Fencing Type: _____ Height: _____

Proposed Setbacks: Side Yard: _____ Rear Yard: _____ Front Yard _____

If fence is in front yard it cannot exceed 4' in height and cannot be more than 50% solid

WORKSHEET

DESCRIPTION	EXISTING (sq. ft.)	PROPOSED (sq. ft.)	REQUIRED (sq. ft.)
Main Dwelling including all roofed area and overhangs			
Accessory Buildings (including sheds over 200 sq. ft.)			
Total Building Area			

Pool coping			
Deck			
Patio			
Driveway			
Walkway			
Equipment (AC/generator/ pool Equipment)			
Shed (less than 200 sq. ft.)			
Other:			
Other:			
Other			
Total Improved Area (Including Building Area)			

Application: Approved _____ Denied _____ Application No _____ Permit No _____

Application Fee _____ Received Date _____ Check # _____ Cash _____

Zoning Official Signature: _____ Date _____

Kayla Kaplan-Zoning Official

Marjorie Lowe-Assistant to the Zoning Official

ZONING Attachment 1 - Borough of Florham Park - 250-9. Schedule of Area, Yard and Building Requirements

Amended 5-15-2001 by Ord. No. 7-01; 4-23-2002 by Ord. 7-02; 4-26-2005 by Ord. 17-05; 6-17-08 by Ord. 08-21; 2-15-18 by Ord. 18-2; 5-17-2018 by Ord. No.18-9; 5-17-2018 by Ord. No.18-10; 5-17-2018 by Ord. No. 18-11; 5-17-2018 by Ord. No.18-12; 12-20-22 by Ord. 22-16

Zone	Principal Building Setbacks								Maximum Building Height (feet)	Maximum Building Height (stories)	Minimum Habitable Floor Space (square feet)	Minimum Lot Requirements (square feet/acres)			Maximum Building Coverage (%)	Maximum Improved Lot Coverage (%)	Detached Accessory Building Setbacks				Maximum Front Yard Setback
	Interior Lots			Corner Lot				Side Yard Combined				Area (Sq.Ft/acres)	Width (feet)	Depth (feet)			Maximum Height, 15 Feet, 1 Story ¹⁰				
	Front (feet)	Side (feet)	Rear (feet)	Front (feet)	Street Side (feet)	Inside (feet)	Rear (feet)										Percentage of Lot Width or Feet	Front (feet)	Corner Lot Street Side (feet)	Side (feet)	
R-7	40	10	30	40	40	10	30	20%	35	2	1,200	7000	60 ¹	115	Notes 8 & 9	35 ⁹	50	50	10	10	Note 7
R-15	40	10	50	40	40	10	50	20%	35	2	1,200	15,000	100 ¹	150	Notes 8 & 9	30 ⁹	50	50	10	10	Note 7
R-25	50	15	40	50	50	15	40	24%	35	2	1,500	25,000	125 ¹	150	Notes 8 & 9	30 ⁹	60	60	15	20	Note 7
R-44	50	20	50	50	50	20	50	28%	35	2	1,800	43,560	140 ¹	160	10 ⁹	25 ⁹	60	60	20	20	Note 7
R-88	50	50	50	50	50	50	100	100 feet	35	2	1,800	87,120	140 ¹	160	5 ⁹	20 ⁹	50	50	20	20	Note 7
B-1	20	10	20	20	20	10	10	--	35 ²	--	--	--	150	--	20	--	Same as for principal building				--
PB-1	40	20	40	40	20	20	40	--	30 ³	--	--	1 acre	150	--	15 (1 story) 10 (2 story)	60	--				--
PB-2	30	15	30	30	30	15	30	--	35 ³	--	--	15,000	100	120	20 ⁴	60	--				--
C-1 MF Multifamily Option	100	50	50	100	50	--	50	--	35	--	800	40 acres	300	300	15	30	Same as for principal building				--
C-1, C-2, C-5	150 ⁵	50	50	150 ⁵	100	50	50	--	40 ⁶	--	--	5 acres	300	--	35	60	Same as for principal building				--
C-3	100	75	75	100	100	75	75	--	45	--	--	15 acres	300	200	25	50	Same as for principal building				--
C-4	100	75	75	100	100	50	75	--	45	--	--	15 acres	300	200	25	50	Same as for principal building				--
MF-1& MF-3	135	25	25	135	135	25	25	--	35	--	1,400	5 acres	300	300	25	--	Same as for principal building				--
MF-2	100	25	25	100	100	25	25	--	35	--	850	5 acres	100	300	25	--	Same as for principal building				--
MF-4	100	20	20	50	50	20	20	--	40	--	600	5 acres	100	300	30	--	Same as for principal building				--
MF-6 ¹¹									55	3		5 acres			30	60					
MF-8 ¹²									55	3		2 acres			30	60					
MF-9 ¹³									45	3		5 acres			30	50					
OSR	50	15	40	50	40	15	40	--	35	--	--	1 acre	200	200	30	--	Same as for principal building				--
OSM	50	15	40	50	40	15	40	--	35	--	--	1 acre	200	200	30	--	Same as for principal building				--

NOTES:

- ¹ In residence zones R-15, R-25 and R-44, the minimum lot width specified above shall be increased by 25' in the case of corner lots
- ² An office building may be erected to no more than 50' in height upon the condition that for each five-foot increase above 35, there shall be an additional 3' of front yard setback
- ³ In the PB Zone, no building shall have more than two stories.
- ⁴ In the PB -2 Zone, the maximum building coverage shall be 10% for two-story buildings.
- ⁵ All lots having frontage on and along both sides of Vreeland Road and Fernwood Road shall have a front yard setback of 100 feet.
- ⁶ See Borough Ord. No 6-99A.
- ⁷ The maximum front yard setback shall be within 10' of the average front yard setback of all lots or portions of lots within 200' of the subject property on the same side of the block. To the extent that this provision conflicts with the minimum front yard setback, the minimum front yard setback requirements shall prevail. For the purposes of this regulation, the front yard setback shall be measured to the façade of the structure that contains the principal entrance or front door to the dwelling.
- ⁹ Per Ord. No 22-16, Section 5-250-14 Amended: Sheds or accessory structures without electrical or plumbing that are 200 sqft or less in area and 10' or less in height shall not count towards building coverage. They shall still count towards improved lot coverage.
- ¹⁰ Per Ord. 17-05 All other references to accessory building height are repealed.
- ¹¹ See Sec. 250-140 for additional provisions ¹² See Sec. 250-144 for additional provisions ¹³ See Sec. 250-148 for additional provisions

Per Ord No 22-16: Overhangs up to 18" shall not contribute towards building coverage. However, per Ord. Section 250 2.2, all residential construction to increase an existing home by more than 20% or entirely new construction, required setbacks shall be measured from the outer edge of the overhang to property line.

⁸ Max Building Coverage for the R-7, R-15 & R-25 Zones

Lot Area SF	Building Coverage
less than 9,999	20%
10,000-13,999	17.50%
14,000-17,499	16%
17,500-19,999	14.50%
20,000-22,499	14%
22,500-24,999	13.50%
25,000-27,499	13%
27,500-29,999	12.50%
30,000-32,499	12%
32,500-34,999	11.50%
35,000-37,499	11%
37,500-39,999	11.50%
40,000 or greater	10%

EFFECTIVE IMMEDIATELY:

A FOUNDATION LOCATION SURVEY AND TOP OF BLOCK ELEVATION MUST BE SUBMITTED TO THIS OFFICE FOR REVIEW AND APPROVAL AS SOON AS PRACTICAL; BUT IN NO CASE LATER THAN THE REQUEST FOR A FRAMING INSPECTION PER N.J.A.C 5:23-2.18. FAILURE TO PROVIDE THE REQUIRED SURVEY WILL PREVENT YOU FROM OBTAINING ANY FURTHER INSPECTIONS.

§ 5:23-2.18(a)1ii(1) Inspections

(1) For new construction, a foundation location survey showing all building corners of the foundation shall be submitted to the construction official as soon as possible after the installation of the foundation wall. A land surveyor licensed in the State of New Jersey shall prepare the survey. The proposed foundation location as shown on the original plot plan shall also be shown on the foundation location survey.

(A) Exception: A foundation location survey shall not be required for additions, decks, swimming pools, sheds as described in 5:23-9.9 or similar structures.

(2) For new construction and additions, the foundation location survey for a building that is located in a flood plain shall include flood hazard certificates as required by section 1612.5 of the building subcode or section R301.2.4 of the one-and two-family dwelling subcode.

PERMIT # _____

LOT: _____ BLOCK: _____

FRAMING CHECKLIST

Instructions: Builder or Builder's representative checks boxes marked 'B'. Building Inspector checks boxes marked 'I'. Responsible Person in Charge of Work signs, initials and dates in spaces provided. Building Inspector Initials and dates in spaces provided.

NOTE: ALL ITEMS SHOULD BE AS SHOWN ON THE PLANS OR AS REQUIRED BY CODE.

A. BASEMENT OR CRAWL SPACE

1. ANCHORAGE:

- BOLTS
 SPACING
 SIZE

STRAPS

- SPACING (PER MANUFACTURER'S SPECS)
 SIZE

2. SILL PLATES:

- SIZE
 GRADE, SPECIES
 TREATMENT
 LAPS
 SILL SEALER
 PROPER TREATMENT OVER FOUNDATION OPENINGS (BEARING OF JOIST)
 TERMITE PROTECTION

3. BEAM POCKETS:

- BEARING/SHIMS
 TERMITE PROTECTION OR CLEARANCE

4. COLUMNS:

- SIZED PER PLAN
 ATTACHMENT/PLATES
 SPACING/LOCATION
 PAINT/COATING

B. FLOOR FRAMING AND FLOORING

1. BOX OR RIM JOIST, OR PERIMETER BAND JOIST:

- | 1 ST | 2 ND | 3 RD | FLOOR |
|---|---|---|---|
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SIZE |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | GRADE, SPECIES |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SINGLE OR DOUBLE |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | PRE-ENGINEERED PER MANUFACTURER'S SPECS |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | CANTILEVERS AS PER DESIGN |

2. GIRDERS AND BEAMS:

- SIZED PER PLAN
 TYPE
 GRADE, SPECIES
 LOCATION AND RELATION TO THE PLAN
 NAILING
 ATTACHMENT SCHEDULE
 BEARING
 LAPPING

3. FLOOR JOIST:

- | 1 ST | 2 ND | 3 RD | FLOOR |
|---|---|---|--|
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SIZED PER PLAN |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | GRADE, SPECIES |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | PRE-ENGINEERED COMPONENTS AS SPECIFIED |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | BEARING |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | NAILING |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | BRIDGING |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | CUTTING AND NOTCHING (AS PER CODE) |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | POINT LOADS - SUPPORTED AS PER PLAN |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SPAN HANGERS |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | HEADERS |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | FRAMED OPENINGS |

4. FLOORING, SHEATHING, OR DECKING:

- | 1 ST | 2 ND | 3 RD | FLOOR |
|---|---|---|-----------------------|
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | PANEL SPAN, THICKNESS |

5. STAIR ATTACHMENT:

- | 1 ST | 2 ND | 3 RD | FLOOR |
|---|---|---|---------|
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | BEARING |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | NAILING |

SPECIAL REQUIREMENTS

- EDGE BLOCKING (IF REQUIRED)
 GAPPING
 LAYOUT

I hereby certify that I inspected this building using this checklist and it conforms to the released plans and to the requirements of the Uniform Construction Code, N.J.A.C. 5:23.

Responsible Person in Charge of Work: _____ Date: _____

Building Inspector
Initials: _____

Date: _____

C. WALL FRAMING

1. EXTERIOR WALL FRAME:

- | | | | | |
|---|---|---|-----------------------------------|--|
| 1 ST | 2 ND | 3 RD | FLOOR | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SIZE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SPACE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SPECIES AND GRADE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | CUTTING, NOTCHING,
AND BORING | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | HEADER SIZES | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | JACK STUD BEARING | |
| TOP PLATES | | | | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | NAILING | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | LAPS | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | RAFTER TIES | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | HURRICANE STRAPS
(AS REQUIRED) | |

2. INTERIOR LOAD-BEARING WALLS:

- | | | | | |
|---|---|---|------------------------------------|--|
| 1 ST | 2 ND | 3 RD | FLOOR | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SIZE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SPACE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | LAYOUT - SUPPORT BELOW
PER CODE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SPECIES AND GRADE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | CUTTING, NOTCHING, AND
BORING | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | FIRE BLOCKING | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | HEADER SIZES | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | JACK STUD BEARING | |
| TOP PLATES | | | | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | NAILING | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | LAPS | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | STRAPPING | |

3. INTERIOR NON-LOAD-BEARING WALLS:

- | | | | | |
|---|---|---|----------------------------------|--|
| 1 ST | 2 ND | 3 RD | FLOOR | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SIZE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SPACE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | SPECIES AND GRADE | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | CUTTING, NOTCHING,
AND BORING | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | FIRE BLOCKING | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | HEADER SIZES | |
| <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | TOP PLATE NAILING | |

D. ROOF FRAMING

1. TRUSS ROOF FRAMING (AS PER DESIGN):

APPROVED DOCUMENTS WHICH SHOW:

- LAYOUT PLANS
- TRUSS MEMBERS
- CONNECTION SCHEDULE
- PERMANENT BRACING DETAILS
- DORMERS/ROOF STRUCTURES ON
MANUFACTURER'S DRAWINGS
- EQUIPMENT/APPLIANCES ON MAN-
UFACTURER'S DRAWINGS
- LOCATION AS PER LAYOUT
- ALIGNMENT
- BEARING
- SPACING
- CONNECTIONS TO BEARING POINTS
- NO CONNECTION TO NON-BEARING POINTS
- DAMAGE AND DEFECTS
- ENGINEERED METHOD OF REPAIR

2. PERMANENT TRUSS-TO-TRUSS BRACING

(AS PER DESIGN):

- LAYOUT
- SIZE
- TYPE
- NAILING
- OVERLAP
- TERMINATION
- TRANSITION (I.E., CROSS) BRACING

3. GABLE END BRACING (AS PER DESIGN):

- LAYOUT
- SIZE
- TYPE
- NAILING
- OVERLAP
- TERMINATION

4. SOLID SAWN ROOF FRAMING:

- SIZE
- GRADES, SPECIES
- LAYOUT
 - SPACING
 - SPAN
- BEARING
- FASTENING
- DAMAGE CAUSED BY FASTENERS
(RAFTERS NOT SPLIT BY TOENAILS)
- CUTTING, NOTCHING, AND BORING
- BRIDGING
- RIDGE SIZE
- HURRICANE TIES WHERE APPLICABLE

E. SHEATHING

1. SHEATHING - EXTERIOR WALLS:

MATERIAL

- PANEL SPAN, THICKNESS

SPECIAL REQUIREMENTS

- GAPPING
- LAYOUT
- CORNER BRACING (IF REQUIRED)

2. SHEATHING - ROOF:

MATERIAL

- PANEL SPAN, THICKNESS

SPECIAL REQUIREMENTS

- BLOCKING, EDGE (IF REQUIRED)
- CLIPS (IF REQUIRED)
- GAPPING
- LAYOUT

SHEATHING, FRT - ROOF

- FOUR FEET FROM FIREWALL
- NONCORROSIVE FASTENERS

AIR BARRIER AND INSULATION CHECKLIST

In the checklist below, **AB** and **I** stand for the *air barrier* and *insulation* inspection components to be verified. The local code official will always verify the **I** components. In the case where the local code official is not verifying the **AB** components, they may be verified by a person independent of the insulation installer, or by the use of a blower door test.

If the permit holder has elected use of a blower door test, documentation of test results verifying air leakage less than 3 air changes per hour when tested per ASTM E 779 or ASTM E 1827 and reported at a pressure of 0.2 w.g. (50 Pa) shall be submitted with this checklist. A passing test demonstrates that the **AB** components are verified.

COMPONENT	CRITERIA	Y, N, OR N/A	COMMENTS	INITIALS	DATE
Floors (including above-garage and cantilevered floors)					
General	I	Insulation is installed to maintain permanent contact with underside of subfloor decking.			
	AB	Air barrier is installed at any exposed edge of insulation.			
Rim joists	AB	Rim joists include an air barrier.			
	I	Rim joists are insulated.			
Walls					
General	I	Corners and headers are insulated.			
	AB	Junction of foundation and sill plate is sealed.			
Crawl space walls	I	Insulation is permanently attached to walls.			
	I	Exposed earth in unvented crawl spaces is covered with Class I vapor retarder with overlapping joints taped.			
Windows and doors	AB	Space between window/door jambs and framing is sealed.			
Garage separation	AB	Air sealing is provided between the garage and conditioned spaces.			
Plumbing and wiring	I	Insulation is placed between outside and pipes. Batt insulation is cut to fit around wiring and plumbing, or sprayed/blown insulation extends behind piping and wiring.			
Shower/tub on exterior wall	I	Showers and tubs on exterior walls have insulation.			
	AB	Showers and tubs on exterior walls have an air barrier separating them from the exterior wall.			
Electrical/phone box on exterior walls	AB	Air barrier extends behind boxes or air sealed-type boxes are installed.			
Ceiling/Attic					
Skylights	AB	Space between skylight framing is sealed.			

PERMIT # _____

LOT: _____ BLOCK: _____

COMPONENT		CRITERIA	Y, N, OR N/A	COMMENTS	INITIALS	DATE
Ceiling/Attic		<i>(continued)</i>				
General	AB	Air barrier in any dropped ceiling/soffit is substantially aligned with insulation and any gaps are sealed.				
	AB	Attic access (except unvented attic), knee wall door, or drop down stair is sealed.				
Recessed lighting	I	Recessed light fixtures penetrating the thermal envelope are air tight, IC-rated, and sealed to drywall.				
Other/All						
Air barrier and thermal barrier	I	Exterior thermal envelope insulation for framed assemblies is installed in substantial contact and continuous alignment with building envelope air barrier.				
	AB	Breaks or joints in the air barrier are filled or repaired.				
	I	Air-permeable insulation is not used as a sealing material.				
	AB	Air-permeable insulation is inside of an air barrier.				
Shafts, penetrations	AB	Duct shafts, utility penetrations, knee walls and flue shafts opening to exterior or unconditioned space are sealed.				
Narrow cavities	I	Batts in narrow cavities are cut to fit, or narrow cavities are filled by sprayed/blown insulation.				
HVAC register boots	AB	HVAC register boots that penetrate building envelope are sealed to subfloor or drywall.				

CODE OFFICIAL: _____	SIGNATURE: _____	DATE: _____
CODE OFFICIAL: _____	SIGNATURE: _____	DATE: _____
CODE OFFICIAL: _____	SIGNATURE: _____	DATE: _____
CODE OFFICIAL: _____	SIGNATURE: _____	DATE: _____
NAME & COMPANY: _____	SIGNATURE: _____	DATE: _____
NAME & COMPANY: _____	SIGNATURE: _____	DATE: _____
NAME & COMPANY: _____	SIGNATURE: _____	DATE: _____
NAME & COMPANY: _____	SIGNATURE: _____	DATE: _____

APPLICATION FOR APPROVAL OF SURFACE GRADING PLAN

To be filed in triplicate with the Borough Engineer two weeks prior to obtaining a Building Permit. Include with this application three copies of the surface grading plan.

NOTE: A revised Surface Grading Plan must be submitted for approval should it be necessary to change the lot grading during construction.

APPLICATION NO. _____ DATE SUBMITTED: _____ DATE RESUBMITTED: _____

TO: ENGINEERING DEPARTMENT OF THE BOROUGH OF FLORHAM
PARK Telephone: 973-410-5473 E-mail: Iraymond@florhamparknj.gov

Application is hereby made for the Approval of Surface Grading Plan as set forth in Chapter 250-Zoning of the Florham Park Borough Code and summarized on back of application.

1. APPLICANT'S NAME _____
ADDRESS _____
PHONE NUMBER _____
E-MAIL ADDRESS _____

2. LOCATION OF PROPOSED DWELLING _____

(Street)

(Tax Map Block) (Lot No.)

3. NAME AND ADDRESS OF PERSON PREPARING PLAN:
NAME _____
ADDRESS _____
PHONE NUMBER _____
SIGNATURE OF APPLICANT _____

(DO NOT WRITE BELOW THIS LINE)

REMARKS:

TREE REMOVAL PERMIT REQUIRED? YES (SEE ATTACHED PERMIT) NO

HEIGHT OF BUILDING (PER 250-2.2.) PROVIDED YES NO

TOTAL IMPROVED LOT COVERAGE (PER 250-2.2) PROVIDED YES NO

FEES: \$400 _____ \$150 _____ \$50 _____
(Greater Disturbance) (Smaller Project) (Additional Inspection)

REVIEW OF SURFACE GRADING PLAN:

Approved _____
Disapproved _____
Returned for Revisions _____

BOROUGH ENGINEER

FINAL INSPECTION OF SURFACE GRADING:

Approved _____
Disapproved _____
Returned for Revisions _____
Notified _____

BOROUGH ENGINEER

EXCERPT FROM ORDINANCE # 08-41

SURFACE GRADING PERMIT REQUIREMENTS FOR ALL RESIDENTIAL ZONES

In order to protect against adverse consequences from surface water runoff; a Surface Grading Plan is required for any proposed residential lot improvements that includes land disturbance, excavation, placement of fill, or changes to the existing surface grades. The Surface Grading Permit shall be considered a "prior approval" under the Uniform Construction Code, and no construction permit shall be issued unless the Applicant has obtained a Surface Grading Permit. The Surface Grading Plan shall be prepared by a Professional Engineer and/or Architect licensed in the State of N.J, unless land disturbance is **less than one thousand (1000) sq. ft.**, and land disturbance for the purpose of constructing a building addition to an existing residential dwelling is less than 600 sq.ft., then the plan **may be prepared and submitted by a homeowner**; provided sufficient technical information is included. In addition to the conditions listed above, any Surface Grading Plan that proposes **land disturbance greater than 5,000 sq.ft.** shall be submitted with an approved Soil Erosion and Control Plan issued and approved by the Morris County Soil Conservation District. Any Surface Grading Plan proposing construction of a new residential dwelling shall be submitted with an approved Soil Erosion and Control Plan or a Letter of Exemption from the Morris County Soil Conservation District. Every application for a building permit involving excavation or change in grades for a single-family dwelling shall be accompanied by a Surface Grading Plan which has been submitted to and approved by the Engineering Department.

Three copies of a signed Surface Grading Application and Plan shall be submitted. For Surface Grading Plan requirements, please to www.flohamparknj.gov click "Borough Code" Tab, and open Chapter 250-7.1.

Surface grading permit fee.

(a) **A fee of \$400 shall be imposed for each permit for any proposed land disturbance of greater than 1,000 square feet and any proposed land disturbance for the purpose of constructing a building addition to an existing residential dwelling greater than 600 square feet; otherwise, a fee of \$150 shall be imposed for smaller projects.**

(b) The fee shall cover the cost of a preliminary site visit, review of initial submission and one revision, issuance of surface grading plan approval, two random site inspections in addition to required inspections, and final approval of surface grading prior to issuance of a certificate of occupancy, temporary certificate of occupancy, or the release of any performance guarantee that may have been posted for incomplete site work.

(c) An additional fee of \$50 for each review of plans with substantial revisions and each additional inspection other than those noted above shall be charged to the applicant. Fees shall be paid prior to issuance of a certificate of occupancy or a temporary certificate of occupancy.

Liability of applicant.

The applicant is responsible for the prevention of damage to other properties, and personal injury, which may result from the activity requiring the surface grading permit.

Violations.

(a) Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure, or land in violation of the requirements of this chapter or an approved surface grading permit shall, upon conviction thereof by any court authorized by law to hear and determine the matter, be liable for a fine of not less than \$400 nor more than \$2,000 or to imprisonment for a term of not more than 90 days, or both, as such court in its discretion may impose. Each day during or on which a violation occurs or continues shall be deemed a separate offense.

(b) If a certificate of occupancy or temporary certificate of occupancy is issued for a property prior to full compliance with a surface grading permit, and full compliance is not effected by a date set forth by the Borough Engineer, then continued occupancy of such property after such date shall constitute a use of such property in violation of this section.

NOTE: PLEASE BE ADVISED THAT AN INSPECTION OF THE SURFACE GRADING MUST BE MADE BY THE ENGINEERING DEPARTMENT PRIOR TO ISSUANCE OF AN OCCUPANCY PERMIT. THE BUILDING DEPARTMENT SHALL BE NOTIFIED OF APPROVAL OF THE FINAL SURFACE GRADING BY THE ENGINEERING DEPARTMENT PRIOR TO THE ISSUANCE OF AN OCCUPANCY PERMIT. REQUEST FOR FINAL INSPECTION MUST BE MADE AT LEAST 24 HOURS IN ADVANCE.



**Tree Removal Permit Application
Engineering Department**

111 Ridgedale Avenue
Florham Park, N.J. 07932
973-410-5334

Denied _____ Approved _____

PermitNo. _____

Email: Iraymond@florhamparknj.gov

Date _____ Block # _____ Lot # _____ Address: _____

Lot Owner Name _____ Zone: _____

Lot Owner Address _____

Lot Owner Telephone _____ Lot Owner Email: _____

Tree Removal Service Company:

Licensed Tree Care Expert or Care Operator:

Name _____

Name _____

Address _____

License No. _____

Telephone _____

NJ Board of Tree Experts Registration _____

TREE REMOVAL SCHEDULE

Diameter & Species	Reason for Removal	Replacement Requirement		Quantity and Species of Tree Replacement
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	
		Yes- On-site, Off-site, Bank	No	

The replacement of trees shall occur as prescribed in the following table:

Tree Replacement & Reforestation Schedule	
DBH Caliper of Existing Tree Removed <i>(DBH measured 4'-6" above ground)</i>	Number of Replacement Trees (3" DBH Caliper)
Between 10 & 12 inches	3
Between 12 & 18 inches	4
Between 18 & 24 inches	5
Between 24 & 30 inches	7
Between 30 & 36 inches	10
36 inches or greater	The equivalent of 3" caliper trees or greater needed to equal the DBH of the removed tree

Approximate Tree Removal Start Date: _____
 Total Number of Trees to be removed: _____ Tree Removal Permit Required? **YES NO**
 Total Number of Replacement Trees Required: _____
 Total Number of Proposed Trees: _____ On-Site: _____ Off-Site: _____ Tree Fund: _____

SKETCH DATA

Sketch data shall be provided on a clear property survey showing the location of the tree(s) to be removed with a DBH of ten (10) inches or greater. Trees to be removed shall be only those trees necessary to permit the construction of buildings or building additions, structures, driveways, septic fields, decks and lawn areas. The trees removed shall not constitute more than 60% of the total canopy, one half acre or shall be no more than 50 percent of the lot size, whichever is less.

Please mark trees to be removed with X and show replacement trees with O or boldface. Attach survey. Note manner of off-site tree disposal.

Application checklist:

- \$25.00 application fee. (Fee waived if no permit required).
- Mark trees on site to be removed with ribbon or tape for inspection by Borough personnel.
- Sketch Data on Property Survey

Engineering Department

Permit Date: _____ Permit Expiration Date: _____ Permit Fee: Cash Check# _____

Application Reviewed by: _____ Date _____

Field Inspection By: _____ Date _____

Field Notes: _____

Application Approval/Denial Date _____ Reasons: _____

Replacement Tree Inspection Date _____ Final Inspection By: _____

Applicants Signature (**I have read and understand the attached Permit Requirements**) _____ Date _____

Final Close Out of Permit: Borough Authorization Signature _____ Date _____

CC: Environmental Commission (if Tree Fund), Tree Removal File, Project/Surface Grading Plan File

Permit Requirements

Applicability

On any residential lot that is located in the R-15 zone with a tree removal rate of more than three (3) trees with a ten (10) inch DBH or greater in a two (2) year period; or, any residential lot that is located in all other residential zones with a tree removal rate of more than six (6) trees with a ten (10) inch DBH or greater in a two (2) year period, the property owner shall submit an application for a tree removal permit to the Department of Community Services. The application and development proposal shall conform to the provisions contained herein.

The provisions of this section shall apply to all commercial, industrial and business zoned lots excluding major and minor subdivisions and site plans. Permits are valid for one year from date of issue if no building permit is required, otherwise see ordinance for duration of permits. Permits granted for the removal of trees under the terms and conditions of this ordinance shall run with the land. Once the permit has expired, a new application must be submitted for review and a new permit issued.

For complete text refer to Ordinance #14-14, Chapter 299 Trees

General Guidelines

Applicant must provide the Tree Service Provider's NJ Board of Tree Experts Registration information before a permit may be issued. Also, information must be provided for the Licensed Tree Expert or Care Operator that is employed by the Tree Service Provider.

Prior to taking final action upon any application for tree removal, an inspection of the site shall be made by the Borough Engineer or his or her designee.

Prior to any tree removal, all trees planned for removal must be marked and areas to be cleared identified for inspection by a municipal representative.

The Borough Engineer or his or her designee shall periodically inspect the site throughout the duration of construction in order to ensure compliance with this ordinance. Such inspection shall be made of the site referred to in the application, and of contiguous and adjoining lands, as well as of lands in the vicinity of the application, for the purpose of determining drainage conditions and physical conditions existing thereon.

The Borough official reserves the right to make onsite inspections without prior notification. Permits may be denied if inspections cannot be made.

A plan for tree replacements should be developed before any trees are removed. Please consider the impact of tree removal on privacy screening and erosion in your yard.

A list of all trees to be removed with a DBH equal to or greater than ten (10) inches identified by size and species, including total number of each species to be removed should be shown on the application. No more than ten (10) percent of existing trees with a DBH equal to or greater than ten (10) inches within the area of development/limit of disturbance shall be removed unless the applicant shall replant trees removed in accordance with Section 7 of the Ordinance.

Purpose for tree removal (construction, building addition, street or roadway, driveway, utility easement, recreation area, patio, parking lot, etc.) should be given by the Applicant.

Other information should be submitted as may be deemed necessary in order to effectively process the application.

Design Requirements

Trees to be removed shall be only those trees necessary to permit the construction of buildings or building additions, structures, driveways, septic fields, decks and lawn areas. The trees removed shall not constitute more than one half acre or shall be no more than 50% of the lot size, whichever is less. No more than 60% of the existing tree canopy within the property boundaries shall be removed. The location of the remaining 40% of the tree canopy shall be noted on the permit for preservation.

Tree Removal Criteria

In addition to the design requirements noted above, the Engineering Department may grant a tree removal permit based upon one or more of the following circumstances:

- Where the location of an existing tree provides no other alternative but to place a structure outside the permitted building setbacks.
- Where the location of an existing tree negatively impacts on an existing septic field.
- Where no other alternative exists for the placement of a building, building addition, structure, septic field, driveway, deck, patio or lawn area, for the recreational use by the inhabitants of the building or dwelling, or any other authorized improvements, but in the vicinity of an existing tree.
- Where the location or growth of a tree inhibits the enjoyment of any outdoor pool, patio or deck.
- Where the location, angle or growth of an existing tree makes it a hazard to structures or human life.

The holder of a tree removal permit shall notify the Engineering Department in writing, by telephone or a personal visit, of the intent to remove trees before cutting them down. This shall be done at least four (4) business days in advance of when the tree removal activity will commence. The notice shall also include information as to the manner of disposal of the removed trees.

Penalties

When regulated trees are removed without a tree removal permit, the affected areas shall be replanted to the satisfaction of the Borough Engineer. A \$250.00 fine will be imposed for failure to notify the Borough Engineer of tree cutting within exception limits. Further a fine per tree for exceeding the limits of cutting within the exception limits for up to and including the allowed number of trees in any and all zones in the Borough will be subject to the following fines: \$3000.00 per tree for anything beyond that number or for any tree cutting without a permit when a permit is required. The removal of trees without a permit would also require replanting trees in accordance with Section 7 of the ordinance.

Replacement Trees and Tree Fund

Replacement tree(s) shall be of nursery grade quality, balled and bur lapped and located on site. Where replacement trees are required but not suitable for the particular site prescribed due to the size of the site, the Applicant may plant tree replacements off-site on Applicant owned property, off-site on Borough owned property or Right-Of-Way pursuant to the Borough's Tree Planting Plan, and upon the direction and supervision of the Department of Public Works and/or Borough Engineer; or shall make payment to the Tree Fund in accordance with the Tree Replacement Schedule; or any approved combination thereof. Payments to the Tree Fund are \$325 per replacement tree. The Tree Fund shall be utilized for planting on public lands, as determined by the Engineering Department and Environmental Commission in accordance with standards developed by the Environmental Commission or the Borough's Tree Planting Plan.

The type of replacement tree(s) shall be the same as the species removed from the site or other as approved by the Engineering Department in accordance with standards developed by the Environmental Commission. The planting of all replacement trees shall be done by or supervised by a person with horticultural training in tree care and planting methods.

Newly planted replacement trees shall be monitored for a period of one year to ensure the health of the trees. If the replacement trees die within the one year period, the developer/applicant shall replace the dead tree.

Recycling at Construction Projects in Morris County

is regulated by the Morris County Solid Waste Management Plan, the Municipal Recycling Ordinance, and the NJ Statewide Mandatory Source Separation & Recycling Act, N.J.S.A. 13:1E-99.11 et seq.

Everywhere in Morris County, including at all construction, renovation, and demolition projects, designated materials are mandated to be source separated (kept separated from garbage at the job site) and then recycled. See the back of this form for a complete list of mandated recyclable materials.

The following mandated recyclable materials are all too often found illegally in loads of garbage from construction projects:

- ◆ **CORRUGATED CARDBOARD** (many items are delivered in cardboard boxes)
- ◆ **BOTTLES & CANS** (many workers bring drinks with their lunch)
- ◆ **ORGANIC/VEGETATIVE WASTE** (trees and shrubs are cut down)

These materials, along with those listed on the back, must be source separated and recycled according to New Jersey state law, the Morris County Solid Waste Management Plan, and the municipal recycling ordinance.

It is illegal for a hauling company or a material recovery facility to separate designated recyclables from non-recyclables on your behalf. Further, non-recyclable garbage generated in Morris County must be disposed of at one of the Morris County Municipal Utilities Authority's transfer stations.

Substantial fines can be imposed on generators who do not recycle. See N.J.A.C. 7:26A-1.1 (2009) Subchapter 10, Standards for Generators of Source Separated Recyclable Materials.

For questions about recycling at construction, renovation, or demolition projects, call the Morris County Municipal Utilities Authority at 973/631-5185, or visit www.MCMUA.com for additional information.

**RECYCLE AT THE JOB SITE.
IT'S THE LAW**



Mandated Recyclable Materials

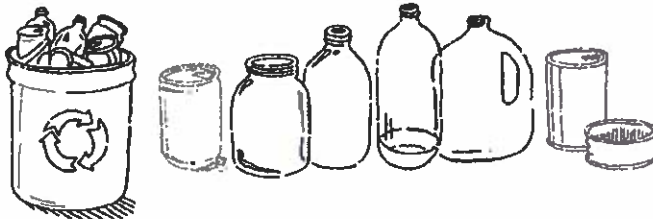
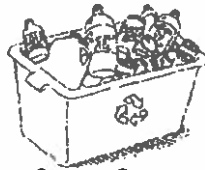
Morris County, New Jersey



The law requires all waste generators in Morris County to keep the materials that are listed below separate from garbage to be recycled ("source separation"). These materials must remain separated from garbage until they reach an appropriate recycling facility. Everyone is a waste generator and must keep the recyclable materials listed below separate from garbage whether at home, at work or at play. If a location does not have separate receptacles for these mandated recyclable materials, speak to the management and tell them recycling is the law. Waste generators include, but are not limited to, residents, (single-family homes, multifamily complexes, hotels), office buildings, businesses, schools, restaurants, shopping centers, medical facilities, government buildings, recreational areas, and construction sites.

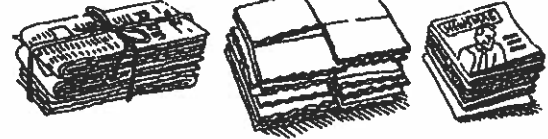
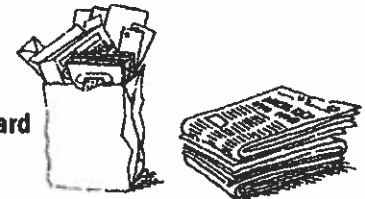
Bottles and Cans

- Aluminum Cans
- Glass Bottles and Jars
- Plastic Bottles (coded 1 and 2)
- Steel (Tin) Cans



Paper

- Newspaper
- Corrugated Cardboard
- Mixed Paper



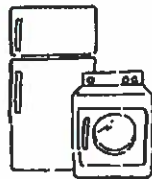
Mandated Organics

- Leaves
- Grass Clippings
- Brush
- Natural Wood Waste - Logs, Stumps, Branches and Other Wood Tree Parts.



Additional Mandated Recyclables

- Used Motor Oil*
- Metal Appliances
- Whole Tires**



- Hazardous Dry Cell Batteries*
- Lead-Acid Batteries*
- Oil-Contaminated Soil
- Televisions, Computers, Laptops, Monitors



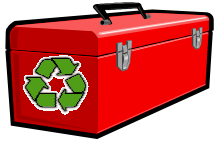
*For information on proper disposal of these items and other household hazardous waste, contact the Morris County Municipal Utilities Authority (MCMUA). See contact information below.

**Tires are allowed to be recycled and/or incinerated for energy recovery.

For further information on recycling or other waste disposal questions, visit www.MCMUA.com or call your town's recycling coordinator or the MCMUA at (973) 285-8394.

See next page for the definition of each material.

What must be recycled?



At a minimum, one must source separate and recycle all of the following mandated materials at a construction site:

- Aluminum cans
- Glass bottles & jars
- Plastic bottles coded -  PETE HDPE
- Steel (tin) cans
- Corrugated cardboard
- Mixed paper (junk mail, office paper, magazines)
- Newspaper
- Leaves
- Grass clippings
- Brush
- Natural wood waste (logs, stumps, branches)
- Used motor oil
- Batteries (rechargeable & lead-acid)
- Metal appliances
- Whole Tires
- Oil-contaminated soil
- E-Waste (TVs, computers, monitors)

Review this information with every crew member at safety meetings/toolbox talks. At all construction and renovation projects, whether or not they are LEED certified, the materials listed above must be kept separate from garbage in order to be recycled.

Annual written documentation regarding the total number of tons recycled at the construction site must be reported to the municipal recycling coordinator (MRC). See list of MRCs at: www.MCMUA.com.

Materials used as landfill cover, aggregate substitute, fuel substitute or fill are designated as "Beneficial Use." By law, "Beneficial Use" does not constitute recycling.



Construction & Demolition Waste Waste Type 13C

While construction and demolition debris (waste type 13C) is not mandated to be recycled in Morris County's Solid Waste Management Plan and can be disposed of at the MCMUA transfer stations, much of it is potentially recyclable and many recycling facilities accept and recycle it.

To be compliant with Morris County waste flow control requirements these recyclable materials must be separated from other garbage on site prior to being transported to a recycling facility. In addition, the remaining garbage must be disposed of at the MCMUA transfer stations

The MCMUA has not entered into any agreements with any materials recovery facilities allowing them to assume responsibility for the waste generator's obligation of separating recyclables from garbage.

Sending mixed recyclables and garbage to a processing facility to have recyclables separated from the garbage for builders and contractors is likely to violate laws and regulations related to source separation recycling and waste flow control mandates.

Please recycle properly to avoid being non-compliant.

For more information about Morris County's Solid Waste Management Plan, recycling requirements, mandated recyclable materials, waste flow regulations, solid waste facilities, single-stream recycling, municipal recycling coordinator contacts, municipal recycling ordinances, etc., please visit the MCMUA's Website: www.MCMUA.com

MORRIS COUNTY



MUNICIPAL UTILITIES AUTHORITY

Solid Waste (Garbage) and Recycling Requirements for Builders & Contractors Working in Morris County



Prepared by the

Morris County Municipal Utilities Authority
214A Center Grove Road
Randolph, NJ 07869
Tel: (973) 285-8390 • Fax: (973) 285-8397
Website: www.MCMUA.com

October 2014
Printed on recycled paper

Morris County's
Recycling Resource

Recycle - it's the law!

In Morris County and in all of New Jersey, it has been the law since 1987 that designated recyclable materials are source separated and recycled by the waste generator. Generators include residents, businesses, institutions, construction sites, new builds, renovation projects, home additions, store setups, etc.

Although one may select a garbage hauler, one may not select the location where the garbage is ultimately taken. By law, all non-recyclable solid waste generated in Morris County must be delivered to one of two MCMUA transfer stations for disposal: one in Mount Olive and one in Parsippany-Troy Hills.

The MCMUA transfer stations are buildings with concrete tipping floors where garbage is unloaded from local garbage trucks and transferred to long-haul transfer trailer trucks. The garbage is first inspected for designated recyclables and unacceptable materials. It is then put into large transfer trailers and is shipped to Pennsylvania landfill facilities. No garbage remains on the floor at the end of the day. Additionally, no designated recyclable material is separated from the garbage.

Fines can be imposed on generators who do not recycle by municipalities and the Morris County Office of Health Management.

Regulations for recycling generators have been established by the NJDEP. See N.J.A.C. 7:26A-1.1 (2009) SUBCHAPTER 10. STANDARDS FOR GENERATORS OF SOURCE SEPARATED RECYCLABLE MATERIALS. One can view the source separation and reporting requirements, penalties, and violations on the NJDEP website under Rules & Regulations: <http://www.nj.gov/dep/>.

What is mandatory source separation?

Source separation means that all designated recyclable materials are mandated to be kept separate from garbage at the point where they are generated (e.g., your construction project) until they reach a recycling market. At no point should recyclables be mixed with garbage.

If a garbage hauler or waste broker says it is all right to mix mandated recyclables with garbage because those recyclables will be separated later at a garbage or recycling facility, that person has misrepresented the truth - **mixing designated recyclables with garbage is illegal!**

Always have at least two containers teamed up at the job site - one for recyclable materials and one for garbage. Make sure they are clearly marked so neither becomes contaminated.



What is single-stream recycling?

Single-stream recycling is a form of mandatory source separation recycling that allows cans, bottles, cardboard and all other paper to be mixed together in the same container, yet separate from the garbage. A local waste hauler should be able to set up a single-stream recycling program. If not, please contact the MCMUA for a quote for temporary pickup services at the construction site. Call (973) 285-8390 and ask for information about the MCMUA's "all-in-one" program. One can also check to see if the local recycling depot can accept any of the recyclables generated at one's site.

Why source separate?

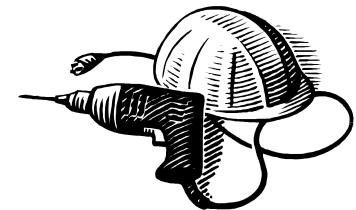
The **Morris County Solid Waste Management Plan** requires "source separation" to be the primary method of keeping recyclables separate from garbage.

Source separation:

- has been mandated by law since 1987 under the New Jersey Source Separation & Recycling Act (N.J.S.A. 13:1E-99 et. seq.). In support of this law, Morris County has consistent source separation requirements for the residential, commercial and institutional sectors.
- creates the potential to reduce waste disposal costs.
- helps prevent injuries to laborers caused by climbing through garbage dumpsters to remove designated recyclables, since these materials are not to be in the garbage in the first place.
- involves the removal of all designated recyclable materials from the disposal waste stream and, therefore, contributes toward high recycling rates.
- yields clean materials which command higher prices than contaminated material.

Lack of source separation makes proper documentation virtually impossible when recyclables are mixed with garbage.

Recycle at the job site to avoid hassles, fines and penalties.





Call Three Business Days Before You Dig for Your FREE Markout
 811 or 800-272-1000 It's FREE and it's the LAW!

Required Information for Markout Requests

- Name of Caller Title
- Phone Number Fax Number
- Best Time to Call Back Excavator Name
- Excavator Address Work Being Done For
- Address Email
- Dig Location Municipality
- Nearest Intersection Type of Work
- Depth Extent of Work
- Start Date Start Time

TIMEFRAME MATRIX											
MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI
CALL	MARKOUT	MARKOUT	MARKOUT	DIG							
	CALL	MARKOUT	MARKOUT	MARKOUT	DIG	DIG					
		CALL	MARKOUT	MARKOUT			MARKOUT	DIG			
			CALL	MARKOUT			MARKOUT	MARKOUT	DIG		
				CALL			MARKOUT	MARKOUT	MARKOUT	DIG	
					CALL		CALL	MARKOUT	MARKOUT	MARKOUT	DIG
						CALL	CALL	MARKOUT	MARKOUT	MARKOUT	DIG



- Contractor option to dig on Saturday or Sunday
- Holidays and Saturday/Sunday do not count as business days for markout
- Markout requests received on holidays or weekends are considered on the next business day

CALL	Start of the 10-day time frame
DIG	7 business days to start job
	Saturday, Sunday and Holidays

New Jersey State Holidays

- New Year's Day
- Martin Luther King Jr. Day
- Presidents Day
- Good Friday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Columbus Day
- Election Day
- Veterans Day
- Thanksgiving
- Christmas Day

Excavator Digging Musts

- Call 811 or 800-272-1000 before you dig - it's the LAW!
- Call three business days in advance, but no more than 10 business days, before you dig.
- Start excavation within 10 business days or the markout request is no longer valid.
- Call for a new markout request on the 42nd business day.
- Hand dig within two feet of facility markings.
- Protect and preserve utility markings, stakes and flags, until no longer needed.
- Plan excavation to avoid damaging underground facilities.
- At all times throughout the course of excavation or demolition, an excavator shall also provide physical support of all underground facilities on site as per NJAC 14:2-3.3 (b) 1. & 2.
- Excavators that damage or discover any damage to a natural gas, liquid petroleum or hazardous liquid line MUST immediately call 911. Excavator MUST report any damages to the Facility Operator immediately, or if the Facility Operator cannot be reached, contact New Jersey One Call at 800-272-1000.

For more information, visit:
 New Jersey One Call: www.nj1-call.org
 Common Ground Alliance: www.commongroundalliance.com
 New Jersey Board of Public Utilities: www.bpu.state.nj.us
 New Jersey Natural Gas: www.njng.com/safety



Know what's below.
 Call before you dig.

COLOR CODE FOR MARKING UNDERGROUND UTILITY LINES

- ELECTRIC
- GAS-OIL-STEAM
- COMMUNICATION CATV
- WATER
- SEWER
- TEMPORARY SURVEY MARKINGS
- PROPOSED EXCAVATION



800-221-0051

800-GAS-LEAK (427-5325)

NOISE § 155-6

- (2) Commercial or industrial power tools and landscaping and yard maintenance equipment, excluding emergency work, shall not be operated on a residential property or within 250 feet of a residential property line, between the hours of 6:00 p.m. and 7:00 a.m. on weekdays or between the hours of 6:00 p.m. and 9:00 a.m. on weekends or federal holidays, unless such activities can meet the limits set forth in Tables I and II.² In addition, commercial or industrial power tools and landscaping and yard maintenance equipment, excluding emergency work, utilized on commercial or industrial property shall meet the limits set forth in Tables I and II between the hours of 10:00 p.m. and 7:00 a.m. All motorized equipment used in these activities shall be operated with a muffler. At all other times, the limits set forth in Tables I and II do not apply to commercial or industrial power tools and landscaping and yard maintenance equipment.
- (3) Construction and demolition activity, excluding emergency work, shall not be performed between the hours of 6:00 p.m. and 7:00 a.m. on weekdays or between the hours of 6:00 p.m. and 9:00 a.m. on weekends and federal holidays unless such activities can meet the limits set forth in Tables I and II. All motorized equipment used in construction and demolition activity shall be operated with a muffler. At all other times, the limits set forth in Tables I and II do not apply to construction and demolition activities.
- (4) Motorized snowblowers, snowthrowers, and lawn equipment with attached snowplows shall be operated at all times with a muffler. The limits set forth in Tables I and II do not apply at all times.

NOISE § 155-6

**TABLE 1
Maximum Permissible A-Weighted Sound Levels**

No person shall cause, suffer, allow or permit the operation of any source of Sound on any source property listed in § 155-2A above in such a manner as to Create a sound level that equals or exceeds the sound levels listed below.

A. Outdoors.

Receiving Property Category	Time	Maximum A-Weighted Sound-Level Standard (dB)
Residential property or residential portion of a multi-use property	7:00 a.m. to 10:00 p.m.	65
	10:00 p.m. to 7:00 a.m.	50
Commercial facility, public service facility, nonresidential Portion of a multi-use property Or community service facility	24 hours	65

B. Indoors.

Receiving Property Category	Time	Maximum A-Weighted Sound-Level Standard (dB)
Residential property or Residential portion of a multi-use property	7:00 a.m. to 10:00 p.m.	55
	10:00 p.m. to 7:00 a.m.	40
Commercial facility* or Nonresidential portion of a multi-use property	24 hours	55

*In those instances when a commercial facility shares a common wall/ceiling floor with another commercial facility that is producing the sound.

MAILING ADDRESS:

Morris County Courthouse
P.O. Box 900
Morristown, NJ 07963-0900



LOCATION ADDRESS:

560 West Hanover Avenue
Morris Township, N.J.
Tel: 973-285-2953
Fax: 973-285-8345

SOIL EROSION AND SEDIMENT CONTROL PLAN
Demolition & Rebuilding of Single Family Homes

July 1, 2005

Attention:

"Tear-downs/Rebuilds" that exceed 5,000 square feet of disturbance are considered a "project" per the New Jersey Soil Erosion and Sediment Control Act.

A "project" includes, but is not limited to, any disturbance of more than 5,000 square feet of surface area, which requires a construction permit per the State Uniform Construction Code and involves the demolition of one or more structures. The 5,000 square feet of soil disturbance takes into account not only the demolition of a previous structure, but also all disturbance that will subsequently take place including the building of a new structure, driveways, tree removal, grading, etc.

The demolition of a structure, such as a single family house, and the subsequent rebuilding of a structure on the same site where the total disturbance exceeds 5,000 square feet is considered a project and therefore must obtain certification by the local Soil Conservation District before any disturbance can proceed.

Please be advised that as per the New Jersey Soil Erosion and Sediment Control Act (NJSA 4:24-42), no project shall be undertaken unless the applicant has submitted to the district with local jurisdiction a plan for soil erosion and sediment control for such project, and the district has certified the plan.

Please contact the Morris County Soil Conservation District with any additional questions at (973) 285-2953.

